

March 07						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 25	26	27	28	March 1	2	3
			★ A - Pay day	■ B - Lockdown 2:00pm	■ B - Payroll clears edits	
			Cycle B - Time and Attendance			
			Cycle A - Maintenance			
4	5	6	7	8	9	10
	■ B - Reports ready by 10		★ B - Pay day	■ A - Lockdown 2:00pm	■ A - Payroll clears edits	
	Cycle A - Time and Attendance					
	Cycle B - Maintenance					
11	12	13	14	15	16	17
	■ A - Reports ready by 10		★ A - Pay day	■ B - Lockdown 2:00pm	■ B - Payroll clears edits	
	Cycle B - Time and Attendance					
	Cycle A - Maintenance					
18	19	20	21	22	23	24
	■ B - Reports ready by 10		★ B - Pay day	■ A - Lockdown 2:00pm	■ A - Payroll clears edits	
	Cycle A - Time and Attendance					
	Cycle B - Maintenance					
25	26	27	28	29	30	31
	■ A - Reports ready by 10		★ A - Pay day	■ B - Lockdown 2:00pm	■ B - Payroll clears edits	
	Cycle B - Time and Attendance					
	Cycle A - Maintenance					